

RESOLUTION NO. 392-24

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF COMANCHE, OKLAHOMA,
APPROVING THE BUDGET FOR THE FISCAL YEAR OF 2024 - 2025

WHEREAS, The City of Comanche has an audit and chooses the budget format of the
Oklahoma Municipal Budget Act; and,

WHEREAS, a proposed budget for Fiscal Year 2024 – 2025 has been prepared consistent
with this Act; and,

WHEREAS, the proposed budget has been formally presented to the City Council Members
of the City of Comanche; and,

WHEREAS, The City Council of the City of Comanche have conducted a Public Hearing
pertaining to the proposed budget;

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF
COMANCHE, OKLAHOMA

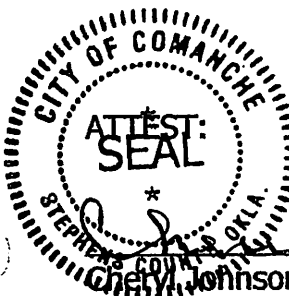
SECTION 1. The City Council does hereby adopt the Fiscal Year 2024 - 2025
Budget on the 14th day of May, 2024, as presented in the attached budget, with totals by
departments within each fund.

SECTION 2. The City Manager will be authorized to make departmental transfers
of appropriations as needed in each department and between departments of individual
funds. The City Manager will also be authorized to make transfers between funds as
budgeted.

SECTION 3. This resolution and a copy of the adopted budget will be transmitted to
the Oklahoma State Auditor and Inspector and one copy submitted to the Clerk of this
municipality.

PASSED AND APPROVED by the City Council of the City of Comanche, this 14th day of
May, 2024.


Dennis Dobbins, Mayor


Cheryl Johnson, City Clerk

COMANCHE GENERAL FUND

REVENUE -- GENERAL FUND

TOTAL TAXES AND FRANCHISES	-547,500.00
TOTAL LICENSES AND PERMITS	-8,035.00
TOTAL CHARGES FOR SERVICES	-26,500.00
TOTAL INTERGOVERNMENTAL	-13,000.00
TOTAL OTHER REVENUES	-105,700.00
TOTAL TRANSFERS IN	<u>-458,900.00</u>
TOTAL REVENUES	-1,159,635.00

EXPENDITURES -- GENERAL FUND

TOTAL CITY MANAGER DEPARTMENT	56,850.00
TOTAL CITY CLERK DEPARTMENT	51,450.00
TOTAL CITY TREASURER DEPARTMENT	9,770.00
TOTAL POLICE DEPARTMENT	291,000.00
TOTAL FIRE DEPARTMENT	308,500.00
TOTAL ANIMAL CONTROL DEPARTMENT	68,660.00
TOTAL STREET DEPARTMENT	0.00
TOTAL PARKS & RECREATION	116,355.00
TOTAL CEMETERY DEPARTMENT	87,450.00
TOTAL GENERAL GOVERNMENT DEPT	165,600.00
TOTAL TRANSFERS OUT	<u>4,000.00</u>
TOTAL EXPENDITURES	<u>1,159,635.00</u>

REVENUES OVER/UNDER EXPENDITURES	<u><u>0.00</u></u>
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**PUBLIC NOTICE
CITY OF COMANCHE
MINUTES
TUESDAY, MAY 14, 2024
5:30 P.M.**

REGULAR MEETING

NOTICE WAS POSTED MAY 9, 2024 AT 5:00 P.M. AT CITY HALL.

ORDER OF BUSINESS

CALL TO ORDER – Mayor Dobbins called the meeting to order at 5:35 p.m.

ROLL CALL

Mayor Dennis Dobbins	Present
Vice Mayor Wanda Moore	Absent
Council Member Sharon Rounds	Present
Council Member Brayden Harris	Present
Council Member Teresa Cabello	Present

DECLARATION OF A QUORUM PRESENT – Approximately 20 people were in attendance; 4 of 5 Council Members were present.

TREASURER'S REPORT – Johnson reported that the General Fund had \$106,019 in the bank at the end of April. General had \$79,899 in revenues; \$93,608 in expenses; leaving \$13,709 non-profitable. YTD revenues are \$950,870 at 84.6% budget to actual; expenses are \$936,264 at 83.3%; leaving General Fund profitable by \$14,606. Budget to actual should be 83% at this point in the Fiscal Year.

The **CONSENT AGENDA** included: **APPROVAL OF BUILDING PERMIT FOR DWAYNE SNYDER; APPROVAL OF THE MINUTES OF THE REGULAR MEETING OF THE CITY OF COMANCHE HELD APRIL 9, 2024; AND APPROVAL OF TREASURER'S REPORT FOR APRIL, 2024.** A motion was made by Harris and seconded by Rounds to approve the Consent Agenda. VOTE: All voted Yes.

DISCUSSION, CONSIDERATION AND POSSIBLE ACTION REGARDING ITEMS REMOVED FROM THE CONSENT AGENDA. None

CITY COUNCIL'S REPORT -- None

DISCUSSION ITEMS:

- A. DISCUSSION, CONSIDERATION AND POSSIBLE ACTION TO APPOINT AN INTERIM CITY MANAGER.** Dobbins recommended appointment of Wayne McCasland and Harris seconded contingent upon McCasland surrendering the police officer badge. VOTE: All voted Yes.
- B. DISCUSSION, CONSIDERATION AND POSSIBLE ACTION TO ADOPT RESOLUTION NO. 392-24, APPROVING THE BUDGET FOR FY 2024-2025.** A motion was made by Harris and seconded by Rounds to adopt Resolution No. 392-24 approving the budget for FY 2024-2025. VOTE: All voted Yes.
- C. DISCUSSION, CONSIDERATION AND POSSIBLE ACTION TO ADOPT RESOLUTION NO. 393-24, APPROVING BUDGET FOR SPECIAL FUNDS FOR FY 2024-2025.** A motion was made by Rounds and seconded by Harris to adopt Resolution No. 393-24 to approve the budget for the Special funds for FY 2024-2025. VOTE: All voted Yes.
- D. DISCUSSION, CONSIDERATION AND POSSIBLE ACTION TO ADOPT RESOLUTION NO. 394-24, APPROVING BUDGET FOR COMANCHE LAND MANAGEMENT AUTHORITY FOR FY 2024-2025.** A motion was made by Harris and seconded by Rounds to adopt Resolution No. 394-24 approving the budget for CLMA for FY 2024-2025. VOTE: All voted Yes.
- E. DISCUSSION, CONSIDERATION AND POSSIBLE ACTION TO APPROVE ORDINANCE NO. 583-24, LOWERING CITY MANAGER SPENDING LIMIT TO \$5000.** A motion was made by Rounds and seconded by Harris to approve Ordinance No. 583-24 that lowers the spending limit to \$5000 for the City Manager. VOTE: All voted Yes.
- F. DISCUSSION, CONSIDERATION AND POSSIBLE ACTION TO ENACT THE EMERGENCY CLAUSE TO ORDINANCE NO. 583-24.** A motion was made by Harris and seconded by Rounds to enact the Emergency Clause to Ordinance No. 583-24. VOTE: All voted Yes.
- G. DISCUSSION, CONSIDERATION AND POSSIBLE ACTION TO DECLARE THE WALK IN FREEZER AT THE NUTRITION CENTER AS SURPLUS AND DONATE TO CHRISTIAN HELPING HANDS.** A motion was made by Rounds and seconded by Harris to declare the walk-in freezer at the Nutrition Center as surplus and donate to Christian Helping Hands. VOTE: All voted Yes except Dobbins who abstained.
- H. DISCUSSION, CONSIDERATION AND POSSIBLE ACTION REGARDING THE FIELD OF DREAMS.** Table till next month's regular meeting.

DISCUSSION, CONSIDERATION AND POSSIBLE ACTION REGARDING NEW BUSINESS WHICH IS DEFINED BY 25 O. S. SECTION 311 (9) AS ANY MATTER NOT KNOWN ABOUT OR WHICH COULD NOT HAVE BEEN REASONABLY FORESEEN PRIOR TO THE TIME OF POSTING OF THE AGENDA. None

ADJOURNMENT – A motion as made by Rounds and seconded by Harris to adjourn the meeting at 5:48 p.m. VOTE: All voted Yes.



DENNIS DOBBINS, MAYOR

ATTEST:



CITY CLERK

ACCT #	ACCT NAME	2018 Amended Budget	2019 FINAL BUDGET	2020 FINAL BUDGET	2021 FINAL BUDGET	2022 FINAL BUDGET	2023 FINAL BUDGET	2024 FINAL BUDGET
GENERAL FUND								
010-000-4620	TRANSFER FROM EMERGENCY	0.00	0.00	0.00	0.00	0.00	0.00	0.00
010-000-4630	MUNICIPAL COURT TRANSFER	-30,000.00	-36,000.00	-36,000.00	-36,000.00	-42,000.00	-50,400.00	-50,400.00
010-000-4640	HUNTING & FISHING TRANSFER	-7,000.00	-6,000.00	-6,000.00	-6,000.00	-6,000.00	-6,000.00	-7,000.00
010-000-4650	TRANSFER FROM SPECIAL PROJECTS	0.00	0.00	0.00	0.00	0.00	0.00	-1,000.00
010-000-4660	TRANSFER FROM GRANT FUND	0.00	0.00	0.00	0.00	0.00	0.00	-500.00
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	TOTAL TRANSFERS IN	-424,375.00	-432,490.00	-432,725.00	-417,000.00	-456,000.00	-464,400.00	-458,900.00
010-000-4998	BUDGET FUND BALANCE							
	TOTAL REVENUES	-1,221,930.00	-1,213,390.00	-1,006,325.00	-1,000,000.00	-1,067,000.00	-1,124,300.00	-1,159,635.00
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	EXPENDITURES -- GENERAL FUND							
	CITY MANAGER							
	PERSONAL SERVICES							
010-010-5110	SALARY & WAGES	34,000.00	34,000.00	34,000.00	34,000.00	34,000.00	38,000.00	39,000.00
010-010-5120	MATCHING FICA/MEDICARE	2,000.00	2,200.00	2,200.00	2,600.00	2,600.00	2,800.00	3,000.00
010-010-5130	WORK COMP INSURANCE	500.00	500.00	500.00	500.00	500.00	200.00	0.00
010-010-5140	HEALTH-DENTAL-LIFE INSURANCE	7,000.00	7,000.00	7,000.00	7,000.00	7,000.00	6,000.00	10,000.00
010-010-5150	MATCHING RETIREMENT	3,000.00	3,200.00	3,200.00	3,300.00	3,300.00	3,500.00	3,700.00
010-010-5160	UNEMPLOYMENT INSURANCE	0.00	0.00	0.00	0.00	0.00	0.00	0.00
010-010-5170	PHYSICALS & DRUG TESTING	50.00	0.00	0.00	0.00	0.00	0.00	0.00
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	TOTAL PERSONAL SERVICES	46,550.00	46,900.00	46,900.00	47,400.00	47,400.00	50,500.00	55,700.00
	MAINTENANCE & SUPPLIES							
010-010-5210	OFFICE SUPPLIES	175.00	175.00	170.00	170.00	170.00	170.00	100.00
010-010-5220	REPAIR & MAINTENANCE	0.00	0.00	0.00	0.00	0.00	0.00	0.00
010-010-5230	MOTOR FUEL OIL & LUBRICANTS	0.00	0.00	0.00	0.00	0.00	0.00	0.00
010-010-5250	OTHER MATERIALS & SUPPLIES	0.00	0.00	0.00	0.00	0.00	0.00	0.00
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	TOTAL MAINTENANCE & SUPPLIES	175.00	175.00	170.00	170.00	170.00	170.00	100.00

ACCT #	ACCT NAME	2018 Amended Budget	2019 FINAL BUDGET	2020 FINAL BUDGET	2021 FINAL BUDGET	2022 FINAL BUDGET	2023 FINAL BUDGET	2024 FINAL BUDGET
GENERAL FUND								
OTHER SERVICES & CHARGES								
010-020-5310	DUES & SUBSCRIPTIONS	0.00	0.00	0.00	0.00	0.00	0.00	250.00
010-020-5330	TRAVEL EXPENSE & TRAINING	250.00	250.00	250.00	250.00	250.00	800.00	500.00
010-020-5340	INSURANCE & BONDS	100.00	100.00	100.00	100.00	100.00	100.00	100.00
010-020-5398	MISCELLANEOUS EXPENSES	0.00	0.00	0.00	0.00	0.00	0.00	0.00
TOTAL OTHER SERVICES & CHARGES		350.00	350.00	350.00	350.00	350.00	900.00	850.00
CAPITAL OUTLAY								
010-020-5410	COMPUTER & RELATED EQUIPMENT	0.00	0.00	0.00	0.00	0.00	0.00	0.00
010-020-5420	TOOLS & EQUIPMENT	0.00	0.00	0.00	0.00	0.00	0.00	0.00
TOTAL CAPITAL OUTLAY		0.00	0.00	0.00	0.00	0.00	0.00	0.00
TOTAL CITY CLERK DEPARTMENT		46,150.00	47,650.00	47,650.00	43,150.00	45,750.00	58,100.00	51,450.00
CITY TREASURER								
PERSONAL SERVICES								
010-030-5110	SALARY & WAGES	3,700.00	3,800.00	3,800.00	5,200.00	7,000.00	10,000.00	8,000.00
010-030-5120	MATCHING FICA & MEDICARE	200.00	200.00	200.00	706.00	705.00	725.00	770.00
010-030-5130	WORK COMP INSURANCE	0.00	0.00	0.00	900.00	900.00	100.00	0.00
010-030-5140	HEALTH-DENTAL-LIFE INSURANCE	0.00	0.00	0.00	370.00	1,200.00	1,600.00	500.00
010-030-5150	MATCHING RETIREMENT	0.00	0.00	0.00	0.00	0.00	0.00	400.00
010-030-5160	UNEMPLOYMENT INSURANCE	0.00	0.00	0.00	0.00	0.00	0.00	0.00
TOTAL PERSONAL SERVICES		3,900.00	4,000.00	4,000.00	7,176.00	9,805.00	12,425.00	9,670.00
MAINTENANCE & SUPPLIES								
010-030-5210	OFFICE SUPPLIES	0.00	0.00	0.00	0.00	0.00	0.00	0.00
TOTAL MAINTENANCE & SUPPLIES		0.00	0.00	0.00	0.00	0.00	0.00	0.00
OTHER SERVICES & CHARGES								

ACCT #	ACCT NAME	2018 Amended Budget	2019 FINAL BUDGET	2020 FINAL BUDGET	2021 FINAL BUDGET	2022 FINAL BUDGET	2023 FINAL BUDGET	2024 FINAL BUDGET
GENERAL FUND								
010-030-5310	DUES & SUBSCRIPTIONS	0.00	0.00	0.00	0.00	0.00	0.00	0.00
010-030-5320	TRAVEL EXPENSE & TRAINING	0.00	0.00	0.00	0.00	0.00	0.00	0.00
010-030-5340	INSURANCE & BONDS	100.00	100.00	100.00	100.00	100.00	100.00	100.00
	TOTAL OTHER SERVICES & CHARGES	100.00	100.00	100.00	100.00	100.00	100.00	100.00
CAPITAL OUTLAY								
010-030-5410	COMPUTER & RELATED EQUIPMENT	0.00	0.00	0.00	0.00	0.00	0.00	0.00
	TOTAL CAPITAL OUTLAY	0.00	0.00	0.00	0.00	0.00	0.00	0.00
	TOTAL CITY TREASURER DEPARTMENT	4,000.00	4,100.00	4,100.00	7,276.00	9,905.00	12,525.00	9,770.00
POLICE DEPARTMENT								
PERSONAL SERVICES								
010-040-5110	SALARY & WAGES	188,000.00	188,000.00	193,000.00	185,000.00	198,000.00	224,000.00	202,000.00
010-040-5120	MATCHING FICA & MEDICARE	6,000.00	6,000.00	7,000.00	8,500.00	8,500.00	7,500.00	7,000.00
010-040-5130	WORK COMP INSURANCE	18,000.00	18,000.00	18,000.00	15,000.00	15,000.00	12,000.00	0.00
010-040-5140	HEALTH-DENTAL-LIFE INSURANCE	29,000.00	29,000.00	29,000.00	29,000.00	29,000.00	25,000.00	20,000.00
010-040-5150	MATCHING RETIREMENT	17,000.00	17,000.00	18,000.00	25,000.00	25,000.00	25,000.00	18,000.00
010-040-5160	UNEMPLOYMENT INSURANCE	1,200.00	1,200.00	1,200.00	2,000.00	2,000.00	1,500.00	2,700.00
010-040-5170	PHYSICALS & DRUG TESTING	250.00	250.00	500.00	300.00	300.00	700.00	3,000.00
	TOTAL PERSONAL SERVICES	259,450.00	259,450.00	266,700.00	264,800.00	277,800.00	295,700.00	252,700.00
MAINTENANCE & SUPPLIES								
010-040-5210	OFFICE SUPPLIES	500.00	500.00	800.00	800.00	500.00	500.00	500.00
010-040-5220	MAINTENANCE & REPAIRS	7,000.00	4,900.00	5,500.00	5,000.00	5,000.00	5,000.00	7,000.00
010-040-5230	MOTOR FUEL OIL & LUBRICANTS	9,000.00	9,000.00	9,000.00	10,000.00	10,000.00	13,000.00	15,000.00
010-040-5240	UNIFORM & CLOTHING EXPENSE	1,200.00	1,200.00	2,000.00	2,000.00	2,000.00	2,500.00	2,500.00
010-040-5250	OTHER MATERIALS & SUPPLIES	2,000.00	2,000.00	2,000.00	2,000.00	2,000.00	2,000.00	2,500.00
010-040-5260	AMMO & TACTICAL	1,500.00	500.00	500.00	500.00	500.00	500.00	500.00
010-040-5270	K-9 EXPENDITURES	2,500.00	2,500.00	0.00	0.00	0.00	0.00	0.00

ACCT #	ACCT NAME	2018 Amended Budget	2019 FINAL BUDGET	2020 FINAL BUDGET	2021 FINAL BUDGET	2022 FINAL BUDGET	2023 FINAL BUDGET	2024 FINAL BUDGET
	GENERAL FUND							
	TOTAL MAINTENANCE & SUPPLIES	23,700.00	20,600.00	19,800.00	20,300.00	20,000.00	23,500.00	28,000.00
	OTHER SERVICES & CHARGES							
010-040-5310	DUES & SUBSCRIPTIONS	500.00	500.00	500.00	500.00	500.00	500.00	1,300.00
010-040-5320	LEGAL PUBLICATIONS	0.00	0.00	0.00	0.00	0.00	0.00	0.00
010-040-5330	TRAVEL EXPENSE & TRAINING	1,200.00	1,200.00	1,200.00	1,200.00	1,800.00	2,300.00	3,000.00
010-040-5370	OTHER CONTRACTUAL SERVICES	1,500.00	1,200.00	1,200.00	1,200.00	1,200.00	1,200.00	0.00
010-040-5380	UTILITIES	16,300.00	13,100.00	11,000.00	8,000.00	5,000.00	5,000.00	6,000.00
010-040-5395	POSTAGE	0.00	0.00	0.00	0.00	0.00	100.00	0.00
010-040-5398	MISCELLANEOUS	0.00	0.00	0.00	0.00	0.00	0.00	0.00
	TOTAL OTHER SERVICES & CHARGES	19,500.00	16,000.00	13,900.00	10,900.00	8,500.00	9,100.00	10,300.00
	CAPITAL OUTLAY							
010-040-5410	VEHICLE	0.00	0.00	0.00	0.00	0.00	0.00	0.00
010-040-5420	EQUIPMENT	0.00	0.00	0.00	0.00	0.00	0.00	0.00
010-040-5430	COMPUTER SYSTEM	0.00	0.00	0.00	0.00	0.00	0.00	0.00
	TOTAL CAPITAL OUTLAY	0.00	0.00	0.00	0.00	0.00	0.00	0.00
	TOTAL POLICE DEPARTMENT	302,650.00	296,050.00	300,400.00	296,000.00	306,300.00	328,300.00	291,000.00
	FIRE DEPARTMENT							
	PERSONAL SERVICES							
010-050-5110	SALARY & WAGES	163,000.00	160,000.00	160,000.00	169,000.00	180,830.00	195,000.00	212,000.00
010-050-5120	MATCHING FICA & MEDICARE	2,400.00	2,400.00	2,400.00	2,400.00	2,400.00	2,800.00	3,000.00
010-050-5130	WORK COMP INSURANCE	20,000.00	20,000.00	20,000.00	13,500.00	13,500.00	1,000.00	0.00
010-050-5140	HEALTH-DENTAL-LIFE INSURANCE	26,800.00	26,800.00	26,800.00	40,000.00	40,000.00	30,000.00	33,000.00
010-050-5150	RETIREMENT	23,000.00	23,000.00	23,000.00	23,000.00	23,000.00	28,000.00	28,000.00
010-050-5160	UNEMPLOYMENT INSURANCE	500.00	600.00	600.00	1,400.00	1,400.00	500.00	500.00
010-050-5170	PHYSICALS & DRUG TESTING	250.00	250.00	250.00	100.00	100.00	100.00	100.00
	TOTAL PERSONAL SERVICES	235,950.00	233,050.00	233,050.00	249,400.00	261,230.00	257,400.00	276,600.00
	MAINTENANCE & SUPPLIES							

ACCT #	ACCT NAME	2018 Amended Budget	2019 FINAL BUDGET	2020 FINAL BUDGET	2021 FINAL BUDGET	2022 FINAL BUDGET	2023 FINAL BUDGET	2024 FINAL BUDGET
GENERAL FUND								
010-050-5210	OFFICE SUPPLIES	250.00	100.00	300.00	300.00	300.00	300.00	300.00
010-050-5220	MAINTENANCE & REPAIR	9,000.00	9,000.00	9,000.00	9,000.00	9,000.00	9,500.00	9,000.00
010-050-5230	MOTOR FUEL OIL & LUBRICANTS	8,000.00	8,000.00	8,000.00	6,500.00	6,500.00	8,000.00	8,000.00
010-050-5240	UNIFORM & CLOTHING EXPENSE	250.00	400.00	500.00	700.00	700.00	1,000.00	1,000.00
010-050-5250	OTHER MATERIALS & SUPPLIES	1,500.00	2,000.00	2,500.00	2,500.00	3,000.00	3,000.00	3,500.00
010-050-5260	EQUIPMENT	0.00	0.00	0.00	0.00	0.00	0.00	0.00
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	TOTAL MAINTENANCE & SUPPLIES	19,000.00	19,500.00	20,300.00	19,000.00	19,500.00	21,800.00	21,800.00
OTHER SERVICES & CHARGES								
010-050-5310	DUES & SUBSCRIPTIONS	1,500.00	1,500.00	1,500.00	3,000.00	3,000.00	3,000.00	2,000.00
010-050-5320	LEGAL PUBLICATIONS	0.00	0.00	0.00	0.00	0.00	0.00	0.00
010-050-5330	TRAVEL EXPENSE & TRAINING	2,000.00	2,000.00	2,000.00	2,000.00	2,000.00	2,500.00	2,500.00
010-050-5380	UTILITIES	4,500.00	4,500.00	4,000.00	5,400.00	5,400.00	5,000.00	5,500.00
010-050-5395	POSTAGE	45.00	45.00	45.00	100.00	100.00	100.00	100.00
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	TOTAL OTHER SERVICES & CHARGES	8,045.00	8,045.00	7,545.00	10,500.00	10,500.00	10,600.00	10,100.00
CAPITAL OUTLAY								
010-050-5410	CAPITAL OUTLAY PURCHASES	0.00	0.00	0.00	0.00	0.00	0.00	0.00
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	TOTAL CAPITAL OUTLAY	0.00	0.00	0.00	0.00	0.00	0.00	0.00
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	TOTAL FIRE DEPARTMENT	262,995.00	260,595.00	260,895.00	278,900.00	291,230.00	289,800.00	308,500.00
ANIMAL CONTROL/CODE ENFORCEMENT								
PERSONAL SERVICES								
010-060-5110	SALARY & WAGES	30,000.00	34,150.00	35,500.00	36,500.00	39,055.00	43,000.00	44,000.00
010-060-5120	MATCHING FICA & MEDICARE	2,000.00	2,450.00	2,450.00	2,600.00	2,600.00	2,600.00	3,200.00
010-060-5130	WORK COMP INSURANCE	300.00	300.00	300.00	1,000.00	1,000.00	1,000.00	0.00
010-060-5140	HEALTH-DENTAL-LIFE INSURANCE	6,000.00	6,500.00	6,500.00	7,000.00	7,000.00	4,000.00	7,600.00
010-060-5150	MATCHING RETIREMENT	0.00	0.00	0.00	0.00	0.00	2,000.00	2,200.00
010-060-5160	UNEMPLOYMENT INSURANCE	200.00	200.00	200.00	390.00	390.00	200.00	350.00
010-060-5170	PHYSICALS & DRUG TESTING	50.00	0.00	0.00	0.00	0.00	0.00	0.00

ACCT #	ACCT NAME	2018 Amended Budget	2019 FINAL BUDGET	2020 FINAL BUDGET	2021 FINAL BUDGET	2022 FINAL BUDGET	2023 FINAL BUDGET	2024 FINAL BUDGET
	GENERAL FUND							
	PARKS & RECREATION							
	PERSONAL SERVICES							
010-080-5110	SALARY & WAGES	40,000.00	48,000.00	48,000.00	37,904.00	48,000.00	49,000.00	82,500.00
010-080-5120	MATCHING FICA & MEDICARE	3,500.00	3,500.00	3,500.00	3,500.00	3,500.00	2,500.00	6,305.00
010-080-5130	WORK COMP INSURANCE	4,500.00	4,500.00	4,500.00	4,500.00	4,500.00	2,000.00	0.00
010-080-5140	HEALTH-DENTAL-LIFE INSURANCE	3,500.00	3,500.00	6,000.00	3,500.00	4,500.00	2,000.00	7,000.00
010-080-5150	MATCHING RETIREMENT	0.00	0.00	0.00	0.00	0.00	0.00	700.00
010-080-5160	UNEMPLOYMENT INSURANCE	400.00	860.00	800.00	500.00	500.00	500.00	1,800.00
010-080-5170	PHYSICALS & DRUG TESTING	50.00	50.00	50.00	50.00	50.00	50.00	50.00
	TOTAL PERSONAL SERVICES	51,950.00	60,410.00	62,850.00	49,954.00	61,050.00	56,050.00	98,355.00
	MAINTENANCE & SUPPLIES							
010-080-5210	OFFICE SUPPLIES	0.00	0.00	0.00	0.00	0.00	0.00	0.00
010-080-5220	MAINTENANCE & REPAIR	5,500.00	5,500.00	5,500.00	5,000.00	5,000.00	5,000.00	5,000.00
010-080-5230	MOTOR FUEL OIL & LUBRICANTS	5,800.00	5,800.00	5,800.00	5,500.00	5,500.00	6,500.00	6,500.00
010-080-5240	UNIFORM & CLOTHING EXPENSE	500.00	500.00	500.00	500.00	500.00	500.00	500.00
010-080-5250	OTHER MATERIAL & SUPPLIES	7,800.00	7,800.00	7,800.00	4,500.00	4,500.00	4,500.00	5,000.00
	TOTAL MAINTENANCE & SUPPLIES	19,600.00	19,600.00	19,600.00	15,500.00	15,500.00	16,500.00	17,000.00
	OTHER SERVICES & CHARGES							
010-080-5310	DUES & SUBSCRIPTIONS	0.00	0.00	0.00	0.00	0.00	0.00	0.00
010-080-5330	TRAVEL EXPENSE & TRAINING	0.00	0.00	0.00	0.00	0.00	0.00	0.00
010-080-5370	OTHER CONTRACTUAL SERVICES	1,000.00	1,000.00	1,000.00	1,000.00	1,000.00	1,000.00	1,000.00
	TOTAL OTHER SERVICES & CHARGES	1,000.00	1,000.00	1,000.00	1,000.00	1,000.00	1,000.00	1,000.00
	CAPITAL OUTLAY							
010-080-5410	CAPITAL OUTLAY REPLACEMENTS	0.00	0.00	0.00	0.00	0.00	0.00	0.00
010-080-5420	CAPITAL OUTLAY EQUIPMENT	0.00	0.00	0.00	0.00	0.00	0.00	0.00
	TOTAL CAPITAL OUTLAY	0.00	0.00	0.00	0.00	0.00	0.00	0.00

[illegible]

RESOLUTION NO. 391-24

A RESOLUTION OF THE TRUSTEES OF THE CITY OF COMANCHE, OKLAHOMA, PUBLIC WORKS AUTHORITY APPROVING THE BUDGET FOR THE FISCAL YEAR OF 2024 – 2025.

WHEREAS, The City of Comanche and the Comanche Public Works Authority has an audit and chooses the budget format of the Oklahoma Municipal Budget Act; and,

WHEREAS, a proposed budget for Fiscal Year 2024 – 2025 has been prepared consistent with this Act; and,

WHEREAS, The proposed budget has been formally presented to the Trustees of the Comanche Public Works Authority; and,

WHEREAS, The Trustees of the Comanche Public Works Authority have conducted a Public Hearing pertaining to the proposed budget;

NOW, THEREFORE, BE IT RESOLVED BY THE TRUSTEES OF THE COMANCHE PUBLIC WORKS AUTHORITY

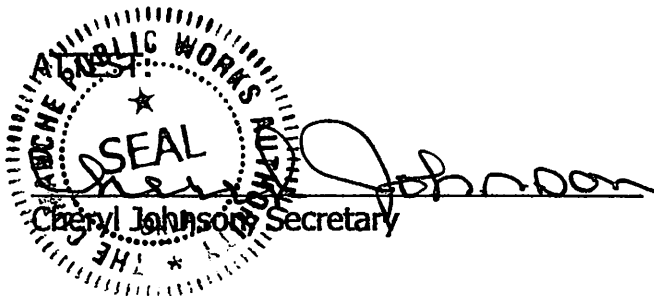
SECTION 1. The Public Works Authority does hereby adopt the Fiscal Year 2024 – 2025 Budget on the 14th day of May, 2024, as presented in the attached budget, with totals by departments within each fund.

SECTION 2. The City Manager will be authorized to make departmental transfers of appropriations as needed in each department and between departments of individual funds. The City Manager will also be authorized to make transfers between funds as budgeted.

SECTION 3. This resolution and a copy of the adopted budget will be transmitted to the City Council of this municipality.

PASSED AND APPROVED by the Trustees of the Comanche Public Works Authority this 14th day of May, 2024.


Dennis Dobbins, Chair



COMANCHE PUBLIC WORKS AUTHORITY

REVENUE

TOTAL ELECTRIC SALES TAX	-95,000.00
TOTAL CHARGES FOR SERVICES	-3,026,000.00
TOTAL MISCELLANEOUS REVENUES	-68,000.00
TOTAL REVENUES	-3,189,000.00

EXPENDITURES

TOTAL ADMINISTRATION DEPARTMENT	383,200.00
TOTAL ELECTRIC DEPARTMENT	1,651,250.00
TOTAL WATER DEPARTMENT	337,050.00
TOTAL LINE MAINTENANCE DEPARTMENT	171,000.00
TOTAL SANITATION DEPARTMENT	240,000.00
TOTAL TRANSFERS OUT	406,000.00
TOTAL OTHER FINANCIAL USES	500.00
TOTAL EXPENDITURES	3,189,000.00

REVENUES OVER (UNDER) EXPENDITURES	<u>0.00</u>
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**PUBLIC NOTICE
COMANCHE PUBLIC WORKS AUTHORITY
MINUTES
TUESDAY, MAY 14, 2024
5:30 P.M.**

REGULAR MEETING

POSTED MAY 9, 2024 AT 5:00 P.M. AT CITY HALL.

ORDER OF BUSINESS

CALL TO ORDER – Chair Dobbins called the meeting to order at 5:31 p.m.

ROLL CALL

Chair Dennis Dobbins	Present
Vice Chair Wanda Moore	Absent
Trustee Sharon Rounds	Present
Trustee Brayden Harris	Present
Trustee Teresa Cabello	Present

DECLARATION OF A QUORUM PRESENT – Approximately 20 people were in attendance; 4 of 5 Trustees were present.

PRAYER AND FLAG SALUTE

TREASURER'S REPORT – Johnson reported that PWA had \$307,932 in the bank at the end of April. Revenues for April were \$205,188; expenses were \$200,628; leaving \$4,560 profitable. YTD revenues were \$2,558,566; expenses were \$2,472,198; leaving \$86,368 profitable. Revenues budget to actual are 84.8%, expenses 81.9% when budget to actual at this point of the fiscal year should be 83%.

The **CONSENT AGENDA** included: **APPROVAL OF THE MINUTES OF THE REGULAR MEETING OF THE COMANCHE PUBLIC WORKS AUTHORITY HELD 9, 2024; and APPROVAL OF TREASURER'S REPORT FOR APRIL, 2023.** A motion was made by Harris and seconded by Rounds to approve the Consent Agenda. **VOTE:** All voted Yes.

DISCUSSION, CONSIDERATION AND POSSIBLE ACTION REGARDING ITEMS REMOVED FROM THE CONSENT AGENDA. None

BOARD OF TRUSTEE'S REPORT -- None

DISCUSSION ITEMS:

- A. DISCUSSION, CONSIDERATION AND POSSIBLE ACTION TO APPOINT WAYNE MCCASLAND TO THE SCOEBOARD.** A motion was made by Rounds and seconded by Harris to appoint Wayne McCasland to the SCOEBOARD. VOTE: All voted Yes.
- B. DISCUSSION, CONSIDERATION AND POSSIBLE ACTION TO ADOPT RESOLUTION NO. 391-24, APPROVING THE BUDGET FOR FY 2024-2025.** A motion was made by Rounds and seconded by Harris to adopt Resolution No. 391-24, approving the Budget for FY 2024-2025. VOTE: All voted Yes.

DISCUSSION, CONSIDERATION AND POSSIBLE ACTION REGARDING NEW BUSINESS WHICH IS DEFINED BY 25 O. S. SECTION 311 (9) AS ANY MATTER NOT KNOWN ABOUT OR WHICH COULD NOT HAVE BEEN REASONABLY FORESEEN PRIOR TO THE TIME OF POSTING OF THE AGENDA. None

ADJOURNMENT -- A motion was made by Harris and seconded by Rounds to adjourn the meeting at 5:35 p.m. VOTE: All voted Yes.


DENNIS DOBBINS, CHAIR

ATTEST: 
SECRETARY 

CITY OF COMANCHE		2018 AMENDED	2019 FINAL	2020 FINAL	2021 FINAL	2022 FINAL	2023 FINAL	2024 FINAL
ACCT #	ACCT NAME	BUDGET	BUDGET	BUDGET	BUDGET	BUDGET	BUDGET	BUDGET
PUBLIC WORKS AUTHORITY								
REVENUE								
		500						
TAXES								
020-000-4015	ELECTRIC SALES TAX	-82,000.00	-82,000.00	-82,000.00	-77,500.00	-77,500.00	-85,000.00	-95,000.00
020-000-4099	TOTAL ELECTRIC SALES TAX	-82,000.00	-82,000.00	-82,000.00	-77,500.00	-77,500.00	-85,000.00	-95,000.00
REVENUE FROM SERVICES								
020-000-4205	ELECTRIC SERVICE REVENUE	-1,852,000.00	-1,812,000.00	-1,835,000.00	-1,800,000.00	-1,835,000.00	-2,000,000.00	-2,110,000.00
020-000-4215	WATER REVENUE	-215,000.00	-235,000.00	-270,000.00	-285,000.00	-312,000.00	-340,000.00	-353,000.00
020-000-4225	SEWER REVENUE	-140,000.00	-140,000.00	-140,000.00	-140,000.00	-147,000.00	-151,000.00	-158,000.00
020-000-4235	GARBAGE REVENUE	-220,000.00	-235,000.00	-240,000.00	-255,000.00	-257,060.00	-260,000.00	-276,000.00
020-000-4245	MERCURY LIGHT REVENUE	0.00	0.00	0.00	-11,755.00	-12,755.00	-15,000.00	-15,000.00
020-000-4255	PENALTIES REVENUE	-44,000.00	-44,000.00	-42,000.00	-30,000.00	-30,000.00	-35,000.00	-39,000.00
020-000-4265	CAPITAL IMPROVEMENT FEE	-72,000.00	-72,000.00	-72,000.00	-74,000.00	-74,000.00	-75,000.00	-75,000.00
020-000-4295	OLD SYSTEM COLLECTION	0.00	0.00	0.00	0.00	0.00	-125.00	0.00
020-000-4296	COLLECTION FEES ADDED	0.00	0.00	0.00	0.00	0.00	0.00	0.00
	WATER REVENUE INCREASE	0.00	0.00	0.00	0.00	0.00	0.00	0.00
	TOTAL CHARGES FOR SERVICES	-2,543,000.00	-2,538,000.00	-2,599,000.00	-2,595,755.00	-2,667,815.00	-2,876,125.00	-3,026,000.00
INTERGOVERNMENTAL		0.00	0.00	0.00	0.00	0.00	0.00	0.00
	TOTAL INTERGOVERNMENTAL	0.00	0.00	0.00	0.00	0.00	0.00	0.00
INTEREST REVENUE								
020-000-4410	INTEREST	0.00	0.00	0.00	0.00	0.00	0.00	0.00
	TOTAL INTEREST	0.00	0.00	0.00	0.00	0.00	0.00	0.00
MISCELLANEOUS REVENUES								
020-000-4530	MISCELLANEOUS	-22,000.00	-28,000.00	-28,000.00	-30,000.00	-35,000.00	-45,000.00	-55,000.00
020-000-4540	LONG OR (SHORT)	0.00	0.00	0.00	0.00	0.00	0.00	0.00
020-000-4550	COBRA INSURANCE PAYMENTS	0.00	0.00	0.00	0.00	0.00	0.00	0.00
020-000-4560	CREDIT CARD FEES REVENUE	-1,000.00	-1,200.00	-1,500.00	-4,000.00	-6,000.00	-10,000.00	-12,000.00
020-000-4591	OP HELP HAND REVENUE	-1,000.00	-1,000.00	-1,000.00	-1,000.00	-1,000.00	-1,000.00	-1,000.00
020-000-45**	WAURIKA LAKE ANNUAL REVENUE	-32,800.00	-32,800.00	-32,800.00	0.00	0.00	0.00	0.00

[illegible]

020-200-5230	MOTOR FUEL OIL & LUBRICANTS	4,500.00	4,500.00	4,500.00	4,000.00	4,000.00	4,500.00	4,500.00
020-200-5240	UNIFORM & CLOTHING EXPENSE	1,500.00	1,500.00	1,500.00	1,800.00	1,800.00	1,000.00	1,500.00
020-200-5250	OTHER MATERIAL & SUPPLIES	15,000.00	15,000.00	15,000.00	15,000.00	20,000.00	20,000.00	25,000.00
	TOTAL MAINTENANCE & SUPPLIES	32,000.00	32,000.00	32,000.00	31,300.00	36,300.00	36,000.00	39,500.00
	OTHER SERVICES & CHARGES							
020-200-5310	DUES & SUBSCRIPTIONS	100.00	100.00	100.00	1,400.00	2,500.00	2,500.00	2,500.00
020-200-5330	TRAVEL EXPENSE & TRAINING	500.00	500.00	500.00	500.00	1,000.00	1,000.00	1,000.00
020-200-5365	COMPUTER MAINTENANCE	0.00	0.00	0.00	0.00	0.00	0.00	0.00
020-200-5370	OTHER CONTRACTUAL SERVICES	8,500.00	38,500.00	38,500.00	35,000.00	35,000.00	30,000.00	38,000.00
020-200-5375	COST OF SALES	1,100,000.00	1,100,000.00	1,100,000.00	1,000,000.00	1,000,000.00	1,150,000.00	1,250,000.00
020-200-5385	SALES TAX -- OTC	85,000.00	85,000.00	85,000.00	80,000.00	80,000.00	80,000.00	105,000.00
020-200-5390	INSPECTIONS OF SUBSTATION	2,000.00	2,000.00	2,000.00	2,500.00	2,500.00	2,500.00	2,500.00
020-200-5395	POSTAGE	0.00	0.00	0.00	0.00	0.00	0.00	0.00
020-200-5398	MISCELLANEOUS	0.00	0.00	0.00	0.00	0.00	0.00	0.00
	TOTAL OTHER SERVICES & CHARGES	1,196,100.00	1,226,100.00	1,226,100.00	1,119,400.00	1,121,000.00	1,266,000.00	1,399,000.00
	CAPITAL OUTLAY							
020-200-5410	CAPITAL OUTLAY PURCHASES	0.00	0.00	0.00	0.00	0.00	0.00	0.00
020-200-5420	CAPITAL OUTLAY - MATERIALS	0.00	0.00	0.00	0.00	0.00	0.00	0.00
	TOTAL CAPITAL OUTLAY	0.00	0.00	0.00	0.00	0.00	0.00	0.00
	DEBT SERVICE							
020-200-5510	TRUCKS PAYMENT - OMPA - 9-11-07	0.00	0.00	0.00	0.00	0.00	0.00	0.00
020-200-5520	SUBSTATION DEBT 1ST PMT 03-2012	89,000.00	89,000.00	89,000.00	153,000.00	153,000.00	162,000.00	132,000.00
	TOTAL DEBT SERVICE	89,000.00	89,000.00	89,000.00	153,000.00	153,000.00	162,000.00	132,000.00
020-200-5650	ELECTRIC DEPRECIATION EXPENSE	0.00	0.00	0.00	0.00	0.00	0.00	0.00
	TOTAL ELECTRIC DEPARTMENT	1,382,550.00	1,412,550.00	1,413,050.00	1,367,850.00	1,390,450.00	1,551,850.00	1,651,250.00
	CPWA WATER DEPARTMENT							
	PERSONAL SERVICES							
020-300-5110	SALARY & WAGES	90,000.00	90,000.00	96,500.00	98,000.00	104,860.00	118,000.00	130,000.00
020-300-5120	MATCHING FICA & MEDICARE	7,500.00	7,500.00	7,800.00	7,800.00	7,800.00	8,000.00	10,000.00
020-300-5130	WORK COMP INSURANCE	11,000.00	11,000.00	11,000.00	7,000.00	7,000.00	6,000.00	0.00
020-300-5140	HEALTH-DENTAL-LIFE INSURANCE	18,500.00	18,500.00	18,500.00	17,000.00	17,000.00	13,000.00	13,000.00
020-300-5150	MATCHING RETIREMENT	4,000.00	4,000.00	4,000.00	4,500.00	4,500.00	4,500.00	4,500.00
020-300-5160	UNEMPLOYMENT INSURANCE	900.00	900.00	900.00	1,100.00	1,100.00	1,100.00	1,700.00

020-300-5170	PHYSICALS & DRUG TESTING	100.00	100.00	200.00	100.00	100.00	100.00	100.00
	TOTAL PERSONAL SERVICES	132,000.00	132,000.00	138,900.00	135,500.00	142,360.00	150,700.00	159,300.00
	MAINTENANCE & SUPPLIES							
020-300-5210	OFFICE SUPPLIES	100.00	250.00	250.00	250.00	250.00	250.00	250.00
020-300-5220	MAINTENANCE & REPAIR	1,400.00	1,400.00	1,500.00	3,000.00	3,000.00	5,000.00	5,000.00
020-300-5230	MOTOR FUEL OIL & LUBRICANTS	2,000.00	2,000.00	2,000.00	1,500.00	1,500.00	1,500.00	1,500.00
020-300-5240	UNIFORM & CLOTHING EXPENSE	1,500.00	1,500.00	1,500.00	1,500.00	1,500.00	1,000.00	1,000.00
020-300-5250	OTHER MATERIAL & SUPPLIES	7,000.00	7,000.00	7,000.00	5,000.00	5,000.00	6,000.00	6,000.00
020-300-5260	TREATMENT CHEMICALS	68,000.00	68,000.00	86,000.00	86,000.00	86,000.00	98,000.00	100,000.00
	TOTAL MAINTENANCE & SUPPLIES	80,000.00	80,150.00	98,250.00	97,250.00	97,250.00	111,750.00	113,750.00
	OTHER SERVICES & CHARGES							
020-300-5310	DUES AND SUBSCRIPTIONS	1,200.00	1,200.00	1,200.00	1,200.00	1,200.00	7,200.00	8,500.00
020-300-5330	TRAVEL EXPENSE & TRAINING	500.00	500.00	800.00	700.00	700.00	700.00	2,500.00
020-300-5370	OTHER CONTRACTURAL SERVICES	7,500.00	20,135.00	20,000.00	20,000.00	20,000.00	5,000.00	5,000.00
020-300-5375	COST OF SALES	24,000.00	24,000.00	27,000.00	29,000.00	29,000.00	45,000.00	47,000.00
020-300-5395	POSTAGE	300.00	300.00	300.00	300.00	300.00	300.00	500.00
020-300-5398	MISCELLANEOUS	500.00	500.00	500.00	500.00	500.00	500.00	500.00
	TOTAL OTHER SERVICES & CHARGES	34,000.00	46,635.00	49,800.00	51,700.00	51,700.00	58,700.00	64,000.00
	CAPITAL OUTLAY							
020-300-5410	CAPITAL OUTLAY PURCHASES	0.00	0.00	0.00	0.00	0.00	0.00	0.00
020-300-5465	WATER TOWER REPAYMENT	0.00	0.00	0.00	0.00	0.00	0.00	0.00
020-300-5470	WATER DEBT SERVICE	0.00	0.00	0.00	0.00	0.00	0.00	0.00
	TOTAL CAPITAL OUTLAY	0.00	0.00	0.00	0.00	0.00	0.00	0.00
020-300-5650	WATER DEPRECIATION EXPENSE	0.00	0.00	0.00	0.00	0.00	0.00	0.00
	TOTAL WATER DEPARTMENT	246,000.00	258,785.00	286,950.00	284,450.00	291,310.00	321,150.00	337,050.00
	CPWA LINE MAINTENANCE							
	PERSONAL SERVICES							
020-400-5110	SALARY & WAGES	50,000.00	55,000.00	60,000.00	60,000.00	75,000.00	85,000.00	88,000.00
020-400-5120	MATCHING FICA & MEDICARE	4,000.00	4,000.00	4,500.00	4,500.00	4,500.00	6,000.00	7,000.00
020-400-5130	WORK COMP INSURANCE	6,000.00	6,000.00	6,000.00	4,500.00	4,500.00	4,500.00	0.00
020-400-5140	HEALTH-DENTAL-LIFE INSURANCE	5,000.00	5,000.00	8,000.00	13,000.00	13,000.00	7,000.00	16,000.00
020-400-5150	MATCHING RETIREMENT	1,900.00	1,900.00	1,900.00	1,900.00	2,500.00	4,000.00	4,000.00
020-400-5160	UNEMPLOYMENT INSURANCE	100.00	200.00	500.00	750.00	750.00	750.00	750.00

020-400-5170	PHYSICALS & DRUG TESTING	100.00	100.00	0.00	100.00	100.00	100.00	100.00
	TOTAL PERSONAL SERVICES	67,100.00	72,200.00	80,900.00	84,750.00	100,350.00	107,350.00	115,850.00
	MAINTENANCE & SUPPLIES							
020-400-5210	OFFICE SUPPLIES	0.00	0.00	0.00	400.00	400.00	400.00	400.00
020-400-5220	MAINTENANCE & REPAIR	2,500.00	2,500.00	2,500.00	2,500.00	2,500.00	5,000.00	5,000.00
020-400-5230	MOTOR FUEL OIL & LUBRICANTS	4,500.00	5,000.00	5,000.00	5,000.00	6,000.00	10,000.00	10,000.00
020-400-5240	UNIFORM & CLOTHING EXPENSE	1,200.00	1,200.00	1,200.00	800.00	800.00	800.00	1,000.00
020-400-5250	OTHER MATERIALS & SUPPLIES	34,000.00	34,000.00	34,000.00	34,000.00	34,000.00	34,000.00	34,000.00
	TOTAL MAINTENANCE & SUPPLIES	42,200.00	42,700.00	42,700.00	42,700.00	43,700.00	50,200.00	50,400.00
	OTHER SERVICES & CHARGES							
020-400-5310	DUES & SUBSCRIPTIONS	200.00	200.00	200.00	200.00	200.00	200.00	250.00
020-400-5330	TRAVEL EXPENSE & TRAINING	0.00	0.00	0.00	0.00	0.00	0.00	2,000.00
020-400-5350	PERMITS & FEES	0.00	0.00	0.00	0.00	0.00	500.00	500.00
020-400-5370	OTHER CONTRACTUAL SERVICES	4,500.00	4,500.00	4,500.00	4,500.00	4,500.00	2,000.00	2,000.00
020-400-5395	POSTAGE	0.00	0.00	0.00	0.00	0.00	0.00	0.00
	TOTAL OTHER SERVICES & CHARGES	4,700.00	4,700.00	4,700.00	4,700.00	4,700.00	2,700.00	4,750.00
	CAPITAL OUTLAY							
020-400-5410	CAPITAL OUTLAY PURCHASES	0.00	0.00	0.00	0.00	0.00	0.00	0.00
	TOTAL CAPITAL OUTLAY	0.00	0.00	0.00	0.00	0.00	0.00	0.00
020-400-5650	LINE MAINT DEPRECIATION EXPENSE	0.00	0.00	0.00	0.00	0.00	0.00	0.00
	TOTAL LINE MAINTENANCE DEPARTMENT	114,000.00	119,600.00	128,300.00	132,150.00	148,750.00	160,250.00	171,000.00
	CPWA SANITATION							
	OTHER SERVICES & CHARGES							
020-500-5375	COST OF SALES	290,000.00	215,000.00	218,000.00	220,000.00	220,000.00	230,000.00	240,000.00
	TOTAL OTHER SERVICES & CHARGES	290,000.00	215,000.00	218,000.00	220,000.00	220,000.00	230,000.00	240,000.00
	CAPITAL OUTLAY							
020-500-5410	CAPITAL OUTLAY PURCHASES	0.00	0.00	0.00	0.00	0.00	0.00	0.00
	TOTAL CAPITAL OUTLAY	0.00	0.00	0.00	0.00	0.00	0.00	0.00
	TOTAL SANITATION DEPARTMENT	290,000.00	215,000.00	218,000.00	220,000.00	220,000.00	230,000.00	240,000.00

RESOLUTION NO. 394-24

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF COMANCHE, OKLAHOMA, ON BEHALF OF THE COMANCHE LAND MANAGEMENT AUTHORITY APPROVING THE BUDGET FOR THE FISCAL YEAR OF 2024 – 2025.

WHEREAS, The City of Comanche and the Comanche Land Management Authority has an audit and chooses the budget format of the Oklahoma Municipal Budget Act; and,

WHEREAS, a proposed budget for Fiscal Year 2024 – 2025 has been prepared consistent with this Act; and,

WHEREAS, The proposed budget has been formally presented to the Council of the City of Comanche; and,

WHEREAS, The City Council of the City of Comanche on behalf of the Comanche Land Management Authority have conducted a Public Hearing pertaining to the proposed budget.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF COMANCHE

SECTION 1. The City Council does hereby adopt the Fiscal Year 2024 - 2025 Budget on the 14th day of May, 2024, as presented in the attached budget, with totals by departments within each fund.

SECTION 2. The City Manager will be authorized to make departmental transfers of appropriations as needed in each department and between departments of individual funds. The City Manager will also be authorized to make transfers between funds as budgeted.

SECTION 3. This resolution and a copy of the adopted budget will be transmitted to the City Council of this municipality.

PASSED AND APPROVED by the City Council of the City of Comanche this 14th day of May, 2024.


Dennis Dobbins, Chair




Cheba Johnson, Secretary

COMANCHE LAND MANAGEMENT AUTHORITY

REVENUE

COMANCHE SPORTS GROUP – FOD	-9,000.00
RODEO GROUNDS	-2,500.00
GOLF COURSE REVENUES	-70,600.00
RENTAL INCOME	-13,500.00
CTTP RENTAL INCOME	-25,000.00
SALES TAX REVENUES	<u>-300.00</u>
TOTAL REVENUES	-120,600.00

EXPENDITURES

FIELD OF DREAMS EXPENSES	3,000.00
RODEO GROUNDS EXPENSES	1,000.00
OTHER CONTRACTUAL SERVICES	2,400.00
LIENS FILE FOR ABATEMENT	0.00
GOLF COURSE EXPENSES	28,000.00
OTC-SALES TAX THROUGH PWA	4,500.00
MATERIALS & SUPPLIES	1,500.00
UNFORESEEN ABATEMENT EXPENSES	0.00
MOSQUITO CONTROL EXPENSES	0.00
RENTAL PROPERTY EXPENSES	1,000.00
CCTP EXPENSES	4,500.00
PERSONAL SERVICES EXPENSES	72,200.00
UNAPPROPRIATED EXPENSES	2,500.00
TOTAL EXPENDITURES	120,600.00

REVENUES OVER (UNDER) EXPENDITURES	0.00
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**PUBLIC NOTICE
CITY OF COMANCHE
MINUTES
TUESDAY, MAY 14, 2024
5:30 P.M.**

REGULAR MEETING

NOTICE WAS POSTED MAY 9, 2024 AT 5:00 P.M. AT CITY HALL.

ORDER OF BUSINESS

CALL TO ORDER – Mayor Dobbins called the meeting to order at 5:35 p.m.

ROLL CALL

Mayor Dennis Dobbins	Present
Vice Mayor Wanda Moore	Absent
Council Member Sharon Rounds	Present
Council Member Brayden Harris	Present
Council Member Teresa Cabello	Present

DECLARATION OF A QUORUM PRESENT – Approximately 20 people were in attendance; 4 of 5 Council Members were present.

TREASURER'S REPORT – Johnson reported that the General Fund had \$106,019 in the bank at the end of April. General had \$79,899 in revenues; \$93,608 in expenses; leaving \$13,709 non-profitable. YTD revenues are \$950,870 at 84.6% budget to actual; expenses are \$936,264 at 83.3%; leaving General Fund profitable by \$14,606. Budget to actual should be 83% at this point in the Fiscal Year.

The **CONSENT AGENDA** included: **APPROVAL OF BUILDING PERMIT FOR DWAYNE SNYDER; APPROVAL OF THE MINUTES OF THE REGULAR MEETING OF THE CITY OF COMANCHE HELD APRIL 9, 2024; AND APPROVAL OF TREASURER'S REPORT FOR APRIL, 2024.** A motion was made by Harris and seconded by Rounds to approve the Consent Agenda. VOTE: All voted Yes.

DISCUSSION, CONSIDERATION AND POSSIBLE ACTION REGARDING ITEMS REMOVED FROM THE CONSENT AGENDA. None

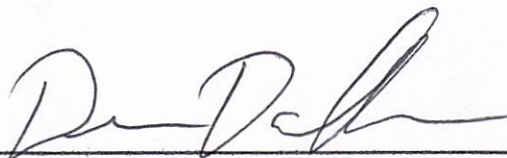
CITY COUNCIL'S REPORT -- None

DISCUSSION ITEMS:

- A. DISCUSSION, CONSIDERATION AND POSSIBLE ACTION TO APPOINT AN INTERIM CITY MANAGER.** Dobbins recommended appointment of Wayne McCasland and Harris seconded contingent upon McCasland surrendering the police officer badge. VOTE: All voted Yes.
- B. DISCUSSION, CONSIDERATION AND POSSIBLE ACTION TO ADOPT RESOLUTION NO. 392-24, APPROVING THE BUDGET FOR FY 2024-2025.** A motion was made by Harris and seconded by Rounds to adopt Resolution No. 392-24 approving the budget for FY 2024-2025. VOTE: All voted Yes.
- C. DISCUSSION, CONSIDERATION AND POSSIBLE ACTION TO ADOPT RESOLUTION NO. 393-24, APPROVING BUDGET FOR SPECIAL FUNDS FOR FY 2024-2025.** A motion was made by Rounds and seconded by Harris to adopt Resolution No. 393-24 to approve the budget for the Special funds for FY 2024-2025. VOTE: All voted Yes.
- D. DISCUSSION, CONSIDERATION AND POSSIBLE ACTION TO ADOPT RESOLUTION NO. 394-24, APPROVING BUDGET FOR COMANCHE LAND MANAGEMENT AUTHORITY FOR FY 2024-2025.** A motion was made by Harris and seconded by Rounds to adopt Resolution No. 394-24 approving the budget for CLMA for FY 2024-2025. VOTE: All voted Yes.
- E. DISCUSSION, CONSIDERATION AND POSSIBLE ACTION TO APPROVE ORDINANCE NO. 583-24, LOWERING CITY MANAGER SPENDING LIMIT TO \$5000.** A motion was made by Rounds and seconded by Harris to approve Ordinance No. 583-24 that lowers the spending limit to \$5000 for the City Manager. VOTE: All voted Yes.
- F. DISCUSSION, CONSIDERATION AND POSSIBLE ACTION TO ENACT THE EMERGENCY CLAUSE TO ORDINANCE NO. 583-24.** A motion was made by Harris and seconded by Rounds to enact the Emergency Clause to Ordinance No. 583-24. VOTE: All voted Yes.
- G. DISCUSSION, CONSIDERATION AND POSSIBLE ACTION TO DECLARE THE WALK IN FREEZER AT THE NUTRITION CENTER AS SURPLUS AND DONATE TO CHRISTIAN HELPING HANDS.** A motion was made by Rounds and seconded by Harris to declare the walk-in freezer at the Nutrition Center as surplus and donate to Christian Helping Hands. VOTE: All voted Yes except Dobbins who abstained.
- H. DISCUSSION, CONSIDERATION AND POSSIBLE ACTION REGARDING THE FIELD OF DREAMS.** Table till next month's regular meeting.

DISCUSSION, CONSIDERATION AND POSSIBLE ACTION REGARDING NEW BUSINESS WHICH IS DEFINED BY 25 O. S. SECTION 311 (9) AS ANY MATTER NOT KNOWN ABOUT OR WHICH COULD NOT HAVE BEEN REASONABLY FORESEEN PRIOR TO THE TIME OF POSTING OF THE AGENDA. None

ADJOURNMENT – A motion as made by Rounds and seconded by Harris to adjourn the meeting at 5:48 p.m. VOTE: All voted Yes.



DENNIS DOBBINS, MAYOR

ATTEST:



CITY OF COMANCHE

ACCT #	ACCT NAME	2018 BUDGETED	2018 YTD ACTIVITY	2019 FINAL BUDGET	2020 FINAL BUDGET	2021 FINAL BUDGET	2022 FINAL BUDGET	2023 BUDGET	2024 FINAL BUDGET
COMANCHE LAND MANAGEMENT AUTHORITY									
REVENUE									
013-000-4100	COMANCHE SPORTS GROUP - FOD	0	-1472.5	-6000	-6000	-7000	-7000	-8000	-9000
013-000-4200	RODEO GROUNDS	0	-300	-300	-300	-500	-1000	-1000	-2500
013-000-4300	GOLF COURSE REVENUES	0	-25050.98	-50,000	-54,500	-63,000	-63,000	-63,000	-70,600
013-000-4400	RENTAL REVENUES	0	0	-6,000	-6,000	-12,000	-13,500	-13,500	-13,500
013-000-4401	RENT ON TRAILER AT LAKE	0	0	0	0	0	0	0	0
013-000-4410	INTEREST REVENUE	0	-1.67	0	0	0	0	0	0
013-000-4420	LED SIGN REVENUES	0	0	0	0	0	0	0	0
013-000-4430	CTTP RENTAL INCOME	0	0	0	0	-25000	-25000	-25000	-25000
013-000-4560	CREDIT CARD FEES REVENUE	0	0	0	0	0	0	0	0
013-000-4700	TRANSFER IN FROM GENERAL	0	-15000	0	0	0	0	0	0
013-000-4800	SALES TAX REVENUES	0	-340.88	-2700	-2700	-300	-300	-300	0
TOTAL REVENUES		0	-42166.03	-63000	-69500	-107800	-109800	-110800	-120600
EXPENDITURES									
013-000-5100	RENTAL/LEASE PROPERTY EXPENSES	0	147	0	0	0	0	0	0
013-000-5200	FIELD OF DREAMS EXPENSES	0	6373.58	6000	6000	5000	5000	3000	3000
013-000-5300	RODEO GROUNDS EXPENSES	0	26.16	1000	1000	1000	1000	1000	1000
013-000-5370	OTHER CONTRACTUAL SERVICES	0	0	0	0	2400	2400	2000	2400
013-000-5380	CREDIT CARD FEES WITHHELD	0	224.94	0	0	0	0	0	0
013-000-5390	LIENS FILED FOR ABATEMENT	0	0	0	0	0	0	0	0
013-000-5400	GOLF COURSE EXPENSES	0	14819.9	25,500	12,900	25,500	25,500	25,500	28,000
013-000-5450	CTTP EXPENSES	0				4,500	4,500	4,500	4,500
013-000-5498	OTC-SALES TAX THROUGH PWA	0	1557.03	2700	2700	3600	3600	4500	4500
013-000-5500	MATERIALS & SUPPLIES	0	0	0	0	1000	2500	2500	1500
013-000-5600	UNFORESEEN ABATEMENT EXPENSES	0	0	0	0	0	0	0	0
013-000-5700	MOSQUITO CONTROL EXPENSES	0	0	0	0	0	0	0	0
013-000-5800	RENTAL PROPERTY EXPENSES	0	0	0	0	1000	1000	1000	1000
TOTAL EXPENDITURES			23148.61	35200	22600	44000	45500	44000	45900
PERSONAL SERVICES									
013-000-5110	SALARY & WAGES	0	16012.46	23900	41000	51000	51000	56900	60000
013-000-5120	MATCHING FICA/MEDICARE	0	1783.95	3100	3100	4000	4000	4000	7000
013-000-5130	WORK COMP INSURANCE	0	0	1000	1000	1000	1000	700	700
013-000-5140	HEALTH-DENTAL-LIFE INSURANCE	0	700.96	1000	1000	4000	4000	2000	3000
013-000-5150	MATCHING RETIREMENT	0	29.04	0		600	600	0	0
013-000-5160	UNEMPLOYMENT INSURANCE	0	241.41	300	300	700	700	700	1500
013-000-5170	PHYSICAL/DRUG TESTING	0	0	0		0	0	0	0
TOTAL PERSONAL SERVICES		0	18767.82	29300	46400	61300	61300	64300	72200
013-000-5990	UNAPPROPRIATED EXPENDITURES	0	249.6	500	500	2500	2500	2500	2500
TOTAL EXPENDITURES		0	42166.03	63000	69500	107800	109300	110800	120600
REVENUES (OVER) UNDER EXPENDITURES		0	0	0	0	0	-500	0	0

Golf Course Current cost \$276.71 per day
Golf Course current revenue \$178.68 per day

RESOLUTION NO. 393-24

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF COMANCHE, OKLAHOMA, APPROVING THE BUDGET FOR SPECIAL FUNDS FOR THE FISCAL YEAR OF 2024 – 2025

WHEREAS, The City of Comanche has an audit and chooses the budget format of the Oklahoma Municipal Budget Act; and,

WHEREAS, a proposed budget for Special Funds for Fiscal Year 2024 – 2025 has been prepared consistent with this Act; and,

WHEREAS, the proposed budget for Special Funds has been formally presented to the City Council Members of the City of Comanche; and,

WHEREAS, The City Council of the City of Comanche have conducted a Public Hearing pertaining to the proposed budget for Special Funds;

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF COMANCHE, OKLAHOMA

SECTION 1. The City Council does hereby adopt the Fiscal Year 2024 – 2025 Budget for Special Funds on the 14th day of May, 2024, as presented in the attached budget, with totals by departments within each fund.

SECTION 2. The City Manager will be authorized to make departmental transfers of appropriations as needed in each department and between departments of individual funds. The City Manager will also be authorized to make transfers between funds as budgeted.

SECTION 3. This resolution and a copy of the adopted budget will be transmitted to the Oklahoma State Auditor and Inspector and one copy submitted to the Clerk of this municipality.

PASSED AND APPROVED by the City Council of the City of Comanche this 14th day of May, 2024.



Cheryl Johnson, City Clerk



Dennis Dobbins, Mayor

METER DEPOSIT FUND

Expenditures	\$ 137,000
Revenues	19,000
Beginning Cash Balance	118,000
Balance	\$ -0-

STREET AND ALLEY FUND

Expenditures	\$ 37,000
Revenues	10,000
Beginning Cash Balance	27,000
Balance	-0-

HUNTING AND FISHING FUND

Expenditures	\$ 17,400
Revenues	13,000
Beginning Cash Balance	4,400
Balance	-0-

RURAL FIRE FUND

Expenditures	\$ 53,000
Revenues	25,000
Beginning Cash Balance	28,000
Balance	-0-

MUNICIPAL COURT FUND

Expenditures	\$ 88,000
Revenues	88,000
Beginning Cash Balance	-0-
Balance	-0-

CEMETERY CARE FUND

Expenditures	\$ 9,500
Revenues	3,500
Beginning Cash Balance	6,000
Balance	-0-

ALL CAPITAL IMPROVEMENTS – SALES TAX FUND

Expenditures	\$ 308,000
Revenues	200,000
Beginning Cash Balance	108,000
Balance	-0-

2010 WATER SALES TAX FUND

Expenditures	\$ 123,000
Revenues	83,000
Beginning Cash Balance	40,000
Balance	-0-

NUTRITION CENTER

Expenditures	\$ 43,400
Revenues	40,000
Beginning Cash Balance	3,400
Balance	-0-

RBEG/PWA LOAN PROGRAM

Expenditures	\$ 50,850
Revenues	46,000
Beginning Cash Balance	4,850
Balance	-0-

GRANT HOLDINGS FUND

Expenditures	\$10.00
Revenues	-0-
Beginning Cash Balance	\$10.00
Balance	-0-

POLICE ASSET FUND

Expenditures	\$ 55,000
Revenues	30,000
Beginning Cash Balance	25,000
Balance	-0-

The Public Hearing for all the Budgets was opened by Mayor Dobbins at 5:30 p.m.

Mayor Dobbins asked if there were any questions.

No one from the gallery or council had any questions.

The Public Hearing was closed by Mayor Dobbins at 5:31 p.m.



DENNIS DOBBINS, MAYOR



CITY CLERK

Affidavit of Publication

STATE OF OKLAHOMA }
COUNTY OF STEPHENS }SS.

Todd Brooks
of lawful age, being duly sworn and au-
thorized says that he is Office Manager of The
Comanche Times, a weekly, legal newspaper in
the City of Comanche, Stephens County, Okla-
homa.

That said notice, a true copy of which is
attached hereto, was published in the regular
edition of said newspaper during the period of
time in publication and not in a supplement on
the following dates:

4-18-24 _____

PUBLICATION FEE \$108.15

Signed [Signature]

Notary Public: Kelsey Hare

Subscribed and sworn to before me this
18 day of April 2024

(SEAL)

KELSEY HARE NOTARY PUBLIC - STATE OF OKLAHOMA MY COMMISSION EXPIRES MAR. 30, 2025 COMMISSION # 21004404
--

My Commission expires: March 30, 2025

(Published in The Comanche Times on April 18, 2024)

A Public Hearing will be held at the City Hall, 500 N. Rodeo Dr., Comanche, OK 73529 at 5:30 p.m. on the 14th day of May, 2024 pertaining to the proposed budget of the Comanche Public Works Authority for interested citizens of the City of Comanche. The following revenues and expenditures are proposed for Fiscal Year 2024 - 2025 for the Comanche Public Works Authority.

COMANCHE PUBLIC WORKS AUTHORITY

REVENUE

TOTAL ELECTRIC SALES TAX	-95,000.00
TOTAL CHARGES FOR SERVICES	-3,026,000.00
TOTAL MISCELLANEOUS REVENUES	-68,000.00
TOTAL REVENUES	-3,189,000.00

EXPENDITURES

TOTAL ADMINISTRATION DEPARTMENT	383,200.00
TOTAL ELECTRIC DEPARTMENT	1,651,250.00
TOTAL WATER DEPARTMENT	337,050.00
TOTAL LINE MAINTENANCE DEPARTMENT	171,000.00
TOTAL SANITATION DEPARTMENT	240,000.00
TOTAL TRANSFERS OUT	406,000.00
TOTAL OTHER FINANCIAL USES	500.00
TOTAL EXPENDITURES	3,189,000.00

REVENUES OVER (UNDER) EXPENDITURES 0.00

POSTED APRIL 11, 2024 AT 5:00 P.M. AT CITY HALL.

A Public Hearing will be held at the City Hall, 500 N. Rodeo Dr., Comanche, OK 73529 at 5:30 p.m. on the 14th day of May, 2024, pertaining to the proposed budget of the Comanche General Fund for interested citizens of the City of Comanche. The following revenues and expenditures are proposed for Fiscal Year 2024 - 2025 for the Comanche General Fund.

COMANCHE GENERAL FUND

REVENUE -- GENERAL FUND

TOTAL TAXES AND FRANCHISES	-547,500.00
TOTAL LICENSES AND PERMITS	-8,035.00
TOTAL CHARGES FOR SERVICES	-26,500.00
TOTAL INTERGOVERNMENTAL	-13,000.00
TOTAL OTHER REVENUES	-105,700.00
TOTAL TRANSFERS IN	-458,900.00
TOTAL REVENUES	-1,159,635.00

EXPENDITURES -- GENERAL FUND

TOTAL CITY MANAGER DEPARTMENT	56,850.00
TOTAL CITY CLERK DEPARTMENT	51,450.00
TOTAL CITY TREASURER DEPARTMENT	9,770.00
TOTAL POLICE DEPARTMENT	291,000.00
TOTAL FIRE DEPARTMENT	308,500.00
TOTAL ANIMAL CONTROL DEPARTMENT	68,660.00
TOTAL STREET DEPARTMENT	0.00
TOTAL PARKS & RECREATION	116,355.00
TOTAL CEMETERY DEPARTMENT	87,450.00
TOTAL GENERAL GOVERNMENT DEPT	165,600.00
TOTAL TRANSFERS OUT	4,000.00

TOTAL EXPENDITURES 1,159,635.00

REVENUES OVER/UNDER EXPENDITURES

0.00

POSTED APRIL 11, 2024 AT 5:00 P.M. AT CITY HALL.

A Public Hearing will be held at the City Hall, 500 N. Rodeo Dr., Comanche, OK 73529 at 5:30 p.m. on the 14th day of May, 2024 pertaining to the proposed budget of the Comanche Special Funds for interested citizens of the City of Comanche. The following revenues and expenditures are proposed for Fiscal Year 2024 - 2025 for the City of Comanche Special Funds.

METER DEPOSIT FUND

Expenditures	\$ 137,000
Revenues	19,000
Beginning Cash Balance	118,000
Balance	\$ -0-

STREET AND ALLEY FUND

Expenditures	\$ 37,000
Revenues	10,000
Beginning Cash Balance	27,000
Balance	-0-

HUNTING AND FISHING FUND

Expenditures	\$ 17,400
Revenues	13,000
Beginning Cash Balance	4,400
Balance	-0-

RURAL FIRE FUND

Expenditures	\$ 53,000
Revenues	25,000
Beginning Cash Balance	28,000
Balance	-0-

MUNICIPAL COURT FUND

Expenditures	\$ 88,000
Revenues	88,000
Beginning Cash Balance	-0-
Balance	-0-

CEMETERY CARE FUND

Expenditures	\$ 9,500
Revenues	3,500
Beginning Cash Balance	6,000
Balance	-0-

ALL CAPITAL IMPROVEMENTS - SALES TAX FUND

Expenditures	\$ 308,000
Revenues	200,000
Beginning Cash Balance	108,000
Balance	-0-

2010 WATER SALES TAX FUND

Expenditures	\$ 123,000
Revenues	83,000
Beginning Cash Balance	40,000
Balance	-0-

NUTRITION CENTER

Expenditures	\$ 43,400
Revenues	40,000
Beginning Cash Balance	3,400
Balance	-0-

RBEG/PWA LOAN PROGRAM

Expenditures	\$ 50,850
Revenues	46,000
Beginning Cash Balance	4,850
Balance	-0-

GRANT HOLDINGS FUND

Expenditures	\$ 10.00
Revenues	-0-
Beginning Cash Balance	\$ 10.00
Balance	-0-

POLICE ASSET FUND

Expenditures	\$ 55,000
Revenues	30,000
Beginning Cash Balance	25,000
Balance	-0-